

# Halona Reservation Application

Please circle one:                      Academic / Organization Use                      Personal Use

Reservation acceptance is determined by the Halona Cabin Committee. Priority is given to student or student/faculty groups from Pomona College whose use of Halona relates to the college program and encourages student and faculty interaction.

FACULTY / ADMINISTRATOR NAME: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

CAMPUS ADDRESS: \_\_\_\_\_ EXT.: \_\_\_\_\_

PURPOSE OF TRIP OR PROGRAM: \_\_\_\_\_

**\* Please note that Halona is not available for use by groups not directly associated with the College (i.e. church groups, Girl & Boy scouts, etc.), reserved as either organizational or personal use.**

EXPECTED PARTICIPATION:              ( LIMIT 40 PEOPLE )

# of Faculty \_\_\_\_\_              # of Students \_\_\_\_\_              # of Others \_\_\_\_\_

PREFERRED DATES(S): *if single weekend night, please indicated Friday or Saturday.*

1. \_\_\_\_\_ (not guaranteed)

2. \_\_\_\_\_

3. \_\_\_\_\_

FEES (payable upon acceptance of reservation):

Weekend (Friday night through Sunday afternoon):	\$150
Overnight:	\$75
Daily Use Rate:	\$75

\_\_\_\_\_  
Signature of faculty, staff or administrator in attendance throughout reservation period

\_\_\_\_\_  
Department

## Office Use Only

Date Received: \_\_\_\_\_

Date Reserved: \_\_\_\_\_

Letter Sent: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_