



Human Resources

TUITION REMISSION PROGRAM

Pomona College offers a tuition remission plan to its regular, benefits-based employees, their spouses and eligible children and registered domestic partners and their eligible children. Such aid is restricted to undergraduate study in any four-year accredited baccalaureate-granting institution in the United States or any two-year accredited institution in the United States that grants an associate degree counting as progress towards a baccalaureate degree.

Tuition remission is available to those who do not already have a bachelor's degree. All eligible employees have a waiting period of twelve (12) months of employment before tuition remission may be granted. Eligibility for children ceases at the end the semester or quarter or session during which the age of 25 is reached. Support is available for eight (8) full semesters or twelve (12) full quarters of study or an equivalent combination of terms (semesters, quarters and summer sessions). An eligible employee is entitled to a maximum of 100% tuition remission for a half-time academic load per semester, quarter or summer session.

A child is entitled to a maximum of 50% of tuition charges, even when more than one parent is employed by the College. An eligible employee may not receive a combination of tuition remission as an employee and an employee's spouse or child.

In no case will tuition remission exceed 50% of tuition at Pomona College.

Applications for tuition remission benefits must be made PRIOR to the semester, quarter or summer session of attendance. All tuition remission payments will normally be paid directly to the educational institution. Forms may be obtained from the Human Resources (HR) Office, Alexander 129, and should be completed and returned to the Director of HR.

Exceptions to this policy must be approved by the President of the College.

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