

Certification Report

Department Name

Smith Campus Center & Student Programs

GOP Contact(s)

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Area	Possible Pts.	Pts. Earned
Energy	9	6.0
Ep1. Sustainability Integration Office has completed appliance audit	Prerequisite	YES
Ep2. There are no CRT (cathode ray tube) monitors in the office	Prerequisite	YES
Ec1. Computers are set to energy-saving modes	3	3.0
Ec2. Personal electronics are disconnected when not in use	2	0.0
Ec3. Highly efficient task lighting is used	2	2.0
Ec4. Large electronics are set to energy-saving modes	2	0.0
Ec5. Electronics and appliances are shared (as much as possible)	Bonus	0.0
Ec6. The office maximizes heating and cooling efficiency	Bonus	1.0
Recycling and Waste	8	6.0
WMp1. There are recycling bins next to every trash bin in the office	Prerequisite	YES
WMc1. Office has been reminded; stickers are posted	2	2.0
WMc2. All items are disposed of properly	2	2.0
WMc3. The office reuses supplies as much as possible	2	2.0
WMc4. The office uses rechargeable batteries only	2	0.0
Printing and Publications	5	5.0
Pc1. Printers are set to print double-sided by default	N/A	0.0
Pc2. Paper margins are set to 3/4-inch on all sides by default	2	2.0
Pc3. Copies are made double-sided and a reminder sign is posted	2	2.0
Pc4. Scrap paper is collected and used	1	1.0
Pc5. Default font setting is Ecofont 11 point	Bonus	0.0
Pc6. Documents are shifted toward electronic forms	Bonus	0.0
Food and Drink	6	2.0
Fp1. Styrofoam is never purchased by the office	Prerequisite	YES
Fc1. Disposal dining products are not used for everyday dining	2	0.0
Fc2. Food/drink items are not individually packaged	2	0.0
Fc3. Food purchased for everyday use is organic/fair-trade/local	N/A	0.0
Fc4. Bottled water is eliminated from the office	2	2.0
Fc5. Reusable dining products are used for office events	Bonus	0.0
Transportation	10	1.7
Tc1. Commute methods	10	1.7
Purchasing	8	1.0
Pp1. When purchasing appliances, EnergyStar certified models are always purchased	Prerequisite	YES
Pc1. Purchased copy paper is 100% pcw recycled, PFC and FSC certified	3	0.0
Pc2. Purchased non-copy paper is at least 30% pcw recycled	2	1.0
Pc3. Ink cartridge refills or remanufactured cartridges are used	3	0.0
Pc4. Vegetable- or soy-based ink cartridges are used	Bonus	0.0
Participation	4	8.3
PCp1. A Green Office Program poster is prominently displayed in a central area	Prerequisite	YES
PCc1. GOP kit stickers and other materials are used	2	2.0
PCc2. The office reports building problems immediately	1	1.0
PCc3. Everyone in the office is signed up for the SIO Staff-Fac Newsletter	1	1.0
PCc4. The office has recruited others to sign up for the GOP	Bonus	3.0
PCc5. Plants are used in the office to improve air quality and ambiance	Bonus	1.3
Innovation		2.0
Participation in the pilot	Innovation	2.0
Total	50	24.7
Bonus points (maximum 5 points)		5.0
Innovation points (maximum 3 points)		2.0
Total		31.7

Current CERTIFICATION LEVEL

LEVEL 2

Certification Levels	Point %
Level 1	45-59%
Level 2	60-74%
Level 3	75-89%
Level 4	90+%