



Preliminary Request for Major/Minor Credit (Optional)

Completing this form is optional and does not guarantee credit. Major/minor credit is determined by the Chair of the department in which you seek credit and this form indicates that your major/minor department will consider granting credit for the course preliminarily indicated on this form, upon your return. To request major/minor credit for a course taken during your program:

1. Obtain the signature of the appropriate department chair and complete this form *before* leaving campus for your program.
2. Your major department may want to keep this form in your file.

Please obtain your major chair's signature and then you should photocopy this form and send to your: 1) Advisor, 2) Major Chair.

Student's name: _____ **Graduation date:** _____
(last) (first)

Program: _____
(city) (country)

Semester: Fall Spring Year **Check one:** Approved Program Program by Petition

I understand that before this credit will be granted, I must present materials (syllabi, reading lists, copies of written work submitted, and all papers and exams) within twenty class days after my return to campus.

Student's signature _____ **Date** _____

Course title _____

Credits or semester hours awarded by program _____

Brief description of course:

It appears that the course described above can fulfill

- elective graduation credit, or
- major/minor** credit for a **major/minor** requirement in _____

However, the granting or denial of this credit will be decided on the basis of material presented upon the student's return.

Signature of department chair _____ Date _____

Complete this form for each course for which you are requesting preliminary major/minor credit.