



## Affidavit of Financial Support

This form and its attendant supporting documents are required *only* if an Exchange Visitor (EV) will rely upon non-Pomona College funds to verify possession of adequate financial support for the duration of the proposed Program Activity. Amounts listed below pertain only to persons in the J-1 Professor, Research Scholar, Short-Term Scholar and Specialist categories.<sup>1</sup>

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### Directions/Guidance for Submitting Acceptable Financial Statements

Below you will find a brief description of acceptable sources of support. Again, adequate financial support must be shown for the *duration* of the proposed Program Activity.<sup>2</sup>

**Personal Savings** If you have sufficient savings of your own and intend to use it for all or part of your financial support, please complete the Affidavit, indicating the name of the bank in the space provided, and provide a bank statement or letter from a bank official verifying funds.

**Parents and/or Sponsors** If parents or others will sponsor all or part of your appointment, please complete the Affidavit, indicating the responsible party and their relationship to you. Include a letter from those person(s) in which they state they will sponsor you for the amount indicated and also attach a bank statement or letter from a bank official verifying funds.

**Government, Employer, or International Organization** If your government, employer, or an international organization is sponsoring you, please complete the Affidavit, indicating the name of the agency, and include an award letter signed by an authorized representative.

Important: All supplementary materials should be submitted in English.<sup>3</sup> If supplementary materials list amounts in foreign currency, Oldenberg will calculate the exchange rate using this resource: <http://www.oanda.com/currency/converter/> (List amounts in U.S. dollars on the actual Affidavit.)

Funds must be **readily available**; i.e., Oldenberg cannot accept future funds (paychecks or accounts where funds are restricted until a later date) or other forms of unavailable funds (stocks/bonds, trust, money market/CD, life insurance, housing allowances, etc.). To ensure uninterrupted processing, fund statements should be one of the following 4 types: **checking**, **savings**, **time deposit** (maturity reached), or **demand deposit**. All supporting documents must be dated no earlier than 6 months before your DS-2019 is issued.

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<sup>1</sup> Prospective EVs in the Non-degree Student and Student categories should inquire directly with Oldenberg as they will be responsible for additional fees (tuition, room and board, etc.).

<sup>2</sup> Tip: If you will hold status in either the Professor or Research categories and if you believe that you may wish to extend your appointment within the maximum length of time allowed, give some thought in advance as to whether you will be able to document continued financial support at that time. Both the Professor and Research Scholar categories may extend for a period of up to five years *but only on a continuous basis*. In other words, if you conclude your program before the 5 years are up, this triggers a 24-month "bar" (waiting period) before you can re-apply to start a new program as a J-1 Professor or Research Scholar.

<sup>3</sup> Notarized translations are acceptable. They should be translated by someone other than the prospective EV or the EV's immediate family. The translator should be competent in both English and the language of the documents. The translation should be signed and certified with the following statement: "I [insert name], hereby certify that I am competent to translate from [insert language] into English and that the attached is a true and accurate translation of the original document."

**Minimum Amounts of Financial Support Required in AY 2016-2017**

	<b><u>Per Month</u></b>	<b><u>Per Year</u></b>
Exchange Visitor Only	\$1,580.00	\$18,960.00
EV plus first dependent	\$1,913.00	\$22,956.00
For each additional dependent, add	\$ 188.00	\$ 2,256.00

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**DECLARATION OF FINANCIAL SUPPORT**

Before submitting this form and its supporting documents, please make sure that your figures and financial statements reflect **readily available** funds. To ensure uninterrupted processing, fund statements should be one of the following 4 types: **checking, savings, time deposit** (maturity reached), or **demand deposit**.

Funding Source	Amount
<b>Personal Savings</b> <i>(please provide Name of Bank)</i>	
<b>Parents/Sponsor</b> <i>(please enter Name(s) and Relation to you)</i>	
<b>Government or International Organization</b> <i>(please enter Name of Agency)</i>	
<b>Employer</b> <i>(please enter Name of Employer)</i>	
<b>Total amount of support from all sources:</b>	

By signing below, I certify that the information provided here is correct and complete:

\_\_\_\_\_  
*Exchange Visitor Signature*

\_\_\_\_\_  
*(Date: month/dd/yyyy)*

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**Oldenberg requires originals of both the Affidavit of Financial Support as well as supporting financial statements. However, we strongly recommend you first scan and email these documents to both your Faculty Advisor and also to Oldenberg at [Oldenberg@pomona.edu](mailto:Oldenberg@pomona.edu).**

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