

POMONA COLLEGE
APPLICATION FOR LARGE FACULTY RESEARCH GRANTS

Deadlines for grants OVER \$1,000:

Fall Semester: October 20
Spring Semester: February 15

If the submission deadline falls on the weekend or a holiday, submissions will be due on the following business day.

Applications for grants UNDER \$1,000 may be submitted online at any time at pomonadoc.fluidreview.com.

Please submit your large research grant application **in electronic form via email** to david.tanenbaum@pomona.edu as a **single PDF file** that includes this cover sheet, proposal, CV, and budget. Please **copy your department chair on the email** to ensure that your chair is aware of your proposal and any departmental resources or space that may be needed in order for you to carry out the project.

Name and Title: _____

Department: _____ Title of Project: _____

- I. For grant requests of more than \$1,000: Attach a **detailed description of the project** and **your current CV**. The application should address **all** of the following questions **in language that is clear to faculty in other disciplines**.
 - a. What are the nature, objectives and significance of the project?
 - b. What methods will be used to accomplish the project? Explain how these allow you to explore the questions being addressed.
 - c. What will be the end product of this project and what is the proposed timetable for its completion?
 - d. Have you received prior support from the General Research Fund for this project? If so, summarize the progress made on this project and attach any supporting documents you may have (e.g. reprints, meeting abstracts).
 - e. Did you receive a grant in excess of \$1000 from the General Research Fund last year? If so summarize (one page) the progress and outcomes of this work.
 - f. Have you sought external funding for this project? If so, what was the outcome of the request?
- II. Provide an **itemized budget**. Include explicit justifications for the anticipated expenses in your project. See the website (<http://www.pomona.edu/administration/academic-dean/funding/internal-research-grants>) for items likely and not likely to be funded.
- III. For grants to support student research assistant wages, please include payroll considerations such as workers' compensation and state / federal tax deductions in your calculations representing the total cost to Pomona College for this expense.

Total Estimated Expenses: \$ _____

Total Amount Requested from College Funds: \$ _____

Generally, funds must be used within one year of the award. Is this consistent with your plans? Yes / No