

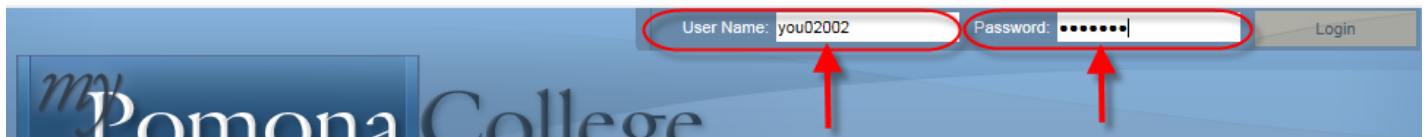
## YOUR STUDENT WORK ALLOTMENT

### How to find it on the Student Portal

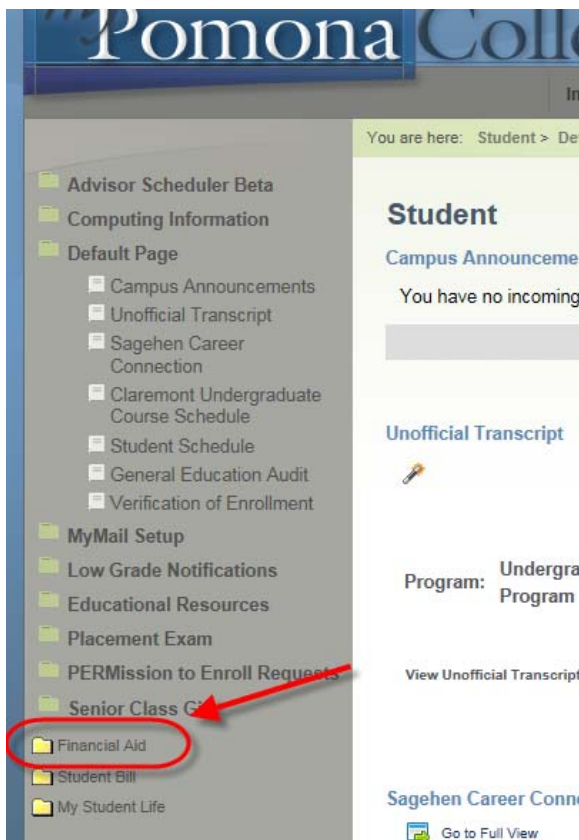
Each student is awarded a **work allotment** at the start of each academic year. Students may print their **employment eligibility letter**, as well as view their allotment and earnings-to-date online at [www.my.pomona.edu](http://www.my.pomona.edu) in the Financial Aid section of the student portal.

1. Go to the Pomona College **my.pomona** website: <https://my.pomona.edu/ics>

2. Type in your **User Name** and **Password** at the top of the page to log in.



3. Select the **“Student”** tab at the top of the page to go to the STUDENT PORTAL.



4. Once in the Student Portal, select the Financial Aid “folder” on the lower, left-hand side of the screen.

This will take you to the Financial Aid screen, where you can view your missing documents, awards, and messages.

ona College  
In at Pomona

You are here: Student > Financial Aid

## Financial Aid

### Financial Aid

Welcome to the Financial Aid Student service channel to review their awards, get on-line help or email our office directly with suggestions you may have to improve your financial aid.

Documents  
Not Received: 1

Awards  
Pending: \$2300

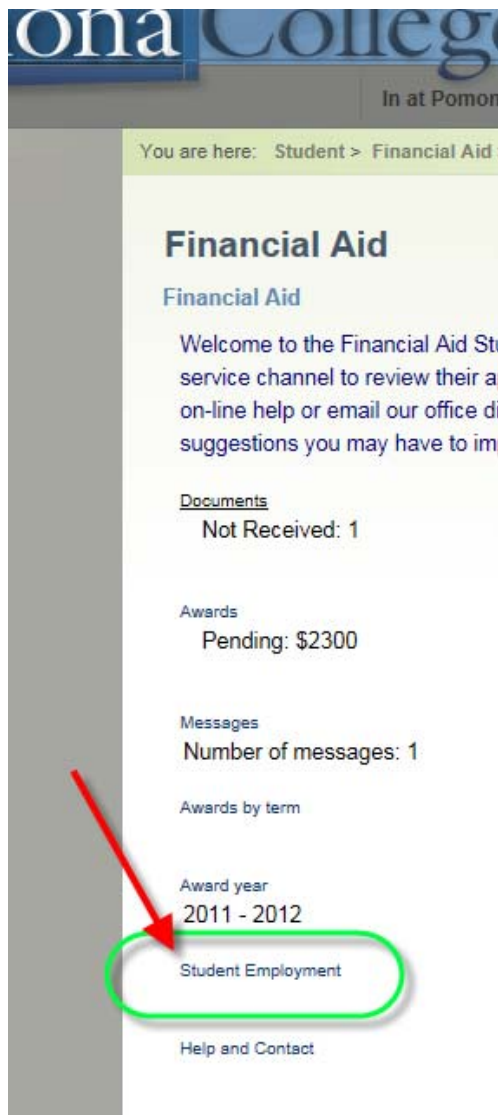
Messages  
Number of messages: 1

Awards by term

Award year  
2011 - 2012

[Student Employment](#)

Help and Contact



5. Select the **Student Employment** links to view and print your ***Employment Eligibility Letter***, which lists your total **student work allotment** for the current academic year.

**If you have questions regarding the Student Employment program, please contact our office. We are located within the Office of Financial Aid, in Alexander Hall, on the first floor in Suite 117.**